

SCHOOL DISTRICT OF GREEN LAKE POLICY	656 Student Fees, Fines and Charges
	600 - Fiscal Management

656 – Student Fees, Fines and Charges

While the School Board recognizes its legal responsibility to provide a public education for all students in the District, the Board also recognizes that certain educational program activities and materials may require special funding. Therefore, reasonable student fees and other charges may be assessed accordingly. A student fee schedule shall be reviewed and adopted annually by the Board. The fee schedule shall include the specific student fees to be charged, a general description of what each fee covers and the fee amount.

Parents/guardians who claim that the financial conditions of their families are such that they cannot afford to pay the established fees may request that the fees be waived/reduced. All fee waivers/reductions shall be approved by the principal or designee.

The student fee schedule shall be published annually in the newsletter, posted on the District's website and distributed through other means necessary to inform families of the established student fees. Information regarding fee waiver/reduction opportunities will also be included in such postings and mailings.

The Principal shall be responsible for the accurate and timely collection of student fees in accordance with proper accounting procedures. It is the Board's expectation that all reasonable efforts shall be taken to ensure the collection of all fees due the District. After exhausting all other in-house approaches to the collection of outstanding student fees, the Board authorizes the Superintendent or Principal to pursue legal action through Small Claims Court for the collection of unpaid fees due the District. The Superintendent shall inform the Board when such action is being taken.

1st Read: 07/11/2012

2nd Read: 08/15/2012

1st Read w/Revisions: 09/12/2012

2nd Read w/Revisions: 10/10/2012

Legal References: Wisconsin Statutes Section 118.03(2); 118.04; 120.10(15); 120.12(11) and (22); 120.13(5); 120.13(10); 120.13(10); 121.41(2); 121.54(7)(b)(2); 895.035 and Article X, Section 3 of the Wisconsin Constitution

Cross References: 352.2 - Student Travel – Overnight; 662.1 - Student Activity Funds Management; 664 – Cash in School Buildings; 760 – School Meal Program; Student Fee Schedule